

A U S T I N C I T Y C O U N C I L

# AGENDA



Thursday, July 27, 2006

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**Purchasing Office**  
**RECOMMENDATION FOR COUNCIL ACTION**

**ITEM No. 69**

**Subject:** Authorize award and execution of a 12-month requirements service contract with BLAST! EXPRESS, Austin, TX, for pharmacy courier services in an estimated amount not to exceed \$50,085, with four 12-month extension options in estimated amounts not to exceed \$52,589 for the first extension option, \$55,218 for the second extension option, \$57,979 for the third extension option, and \$60,878 for the fourth extension option, for a total estimated contract amount not to exceed \$276,749.

**Amount and Source of Funding:** Funding in the amount of \$8,348 is available in the Fiscal Year 2005-2006 Approved Operating Budget of the Community Care Services Department. Funding for the remaining 10 months of the contract period is contingent upon available funding in future budgets.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**Additional Backup Material**

(click to open)

**BLAST EXPRESS BID TAB**

**For More Information:** Barbara McConnell, BuyerI/972-4009

**Purchasing Language:** Lowest responsive bid meeting specifications of eight bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract is to provide courier services for the Community Care Services Department (CCSD) pharmacy. CCSD operates a Central Pharmacy which dispenses certain pharmaceutical products that have been provided to the City of Austin at no cost. These pharmaceutical products are then made available to CCSD patients who pay only a dispensing fee. The contractor is required to transport filled prescriptions between CCSD's Central Pharmacy and various Walgreens pharmacy locations. This service is required in order to meet the daily need of CCSD's patients to receive their prescriptions in a timely and convenient manner.

MBE/WBE solicited: 6/3 MBE/WBE bid: 0/0

**PRICE ANALYSIS** a. Adequate competition. b. Sixty-nine notices were sent including six MBEs and three WBEs. Eleven solicitations were issued. Eight bids were received with no response from the MBE/WBEs. c. The pricing offered represents a 13% decrease from the last contract award in September 2005.

**APPROVAL JUSTIFICATION** a. Lowest bid meeting specification. b. The Purchasing Office concurs with Community Care Services Department's recommended award. c. Advertised in the Austin American-Statesman and on the Internet.

AGENDA: 07/27/06  
VENDOR: BLAST! EXPRESS

BID TABULATION  
IFB No.: BM06300021  
Pharmacy Courier Services  
(1 line)

<u>VENDOR</u>	<u>TOTAL COST</u>
Texas Finest Contractor Austin, TX	\$35,323.00*
Marathon Messenger, LLC Austin, TX	\$41,202.00*
Sentry Security & Investigations, LP Austin, TX	\$43,800.00*
Velocity Express San Antonio, TX	\$48,384.00**
<b>BLAST! EXPRESS Austin, TX</b>	<b>\$50,085.00</b>
Capitol Courier Austin, TX	\$50,400.00
US Courier & Logistics Austin, TX	\$54,480.00
Hicks Moving Round Rock, TX	\$84,000.00

\*Could not provide letter of surety.

\*\*Took exception to the requirement in the specification that the vendor will be responsible for providing lockable totes for transportation of pharmaceuticals between the City's Central Pharmacy and various Walgreens locations.

Bid tabulation is on file in the Purchasing Office.